

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, June 24, 2019, beginning at 6:30 PM in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Dawn Fiori
Mrs. Cynthia Gaskill
Mrs. Jeanine Miles
Mrs. Jodi McKay

Mr. Eugene Briggs
Mrs. Melinda Errett
Mr. Louis Ursitz
Ms. Loretta B. Kendall

The following members were excused/absent:

Mr. Cory Matchett

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent
Mrs. Jessica L. Drylie, Business Manager/Board Secretary
Mr. Russ Lucas, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Township
Julie Vincenti – Mt. Pleasant Township
Patty Briggs – FCEA
RB Hursh - FCEA
Cat Lodge – Robinson Township
Julie Sepesy – Robinson Township
Jeremy Roberts - JCI

I. Executive Session (6:30pm)

Executive Session was held starting at 6:30 PM and ending at 7:06 PM to discuss Personnel and Legal matters.

II. Call to Order, Pledge of Allegiance, and Roll Call

By Whom: Mrs. Miles

Time: 7:09 PM

Approval of Agenda - Regular Meeting of June 24, 2019

III.

1st: Mrs. Errett

2nd: Mrs. Fiori

Motion: 8-

0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the agenda of the Regular Meeting of June 24, 2019. Motion passed unanimously, 8-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Ms. Beverly Schwab stated the EverAlert System is a clock system that also gives you the capability to broadcast school announcements on clock. It connects with the District's PA System.

V. Presentations

A. JCI – Air Conditioning update

Jeremy Roberts from Johnson Controls (JCI) updated the board on the following items related to the AC Project:

1. Demolition complete
2. All existing equipment will be removed in the next few weeks
3. Main piping has begun
4. They are estimating 1 hour for install per unit ventilator

B. Retiree/Tenure Recognition – Catherine Peairs

VI. Action on the approval of Minutes – Regular Meeting of May 28, 2019

1st: Mr. Ursitz

2nd: Mrs. Fiori

Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Regular Meeting of May 28, 2019. Motion passed unanimously, 8-0.

VII. Secretary's Correspondence

None

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the tenure for the following teacher: Catherine Peairs. Motion passed unanimously, 8-0.

- B. Action on the approval of the Substitute Teachers' List for the 2019-2020 school year

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Substitute Teachers' List for the 2019-2020 school year. Motion passed unanimously, 8-0.

- C. Action on the approval for the Superintendent to make additions to the Substitute List for the 2019-2020 school year

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the Superintendent to make additions to the Substitute List for the 2019-2020 school year. Motion passed unanimously, 8-0.

- D. Action on the approval to deny Grievance 2019.05.01 from the Professional Educational Association

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board deny Grievance 2019.05.01 from the Professional Educational Association. Motion passed unanimously, 8-0.

- E. Acknowledge the request of a maternity leave for a professional employee beginning October 1, 2019 with a return date of February 3, 2020

President Miles acknowledged the request of a maternity leave for a professional employee beginning October 1, 2019 with a return date of February 3, 2020.

- F. Action on the approval of the Memorandum of Understanding (MOU) between the Fort Cherry School District and the Fort Cherry Education Support Personnel Association regarding overtime and seniority

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 7-0-1

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the Memorandum of Understanding (MOU) between the Fort Cherry School District and the Fort Cherry Education Support Personnel Association regarding overtime and seniority. Mrs. McKay abstained from voting and the absention form is part of the official Board minutes. Motion passed, 7-0-1.

XI. Buildings and Grounds

- A. Action on the approval to hire Bozic Communications, Inc. to install telephone system at High School, at a cost not to exceed \$15,980 (Funds from Capital Project Fund)
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Bozic Communications, Inc. to install a telephone system at High School, at a cost not to exceed \$15,980 (Funds from Capital Project Fund). Motion passed unanimously, 8-0.

- B. Action on the approval to pay Johnson Controls, Inc. . . .
Application #1 invoice in the amount of \$522,042.60 and
Application #2 invoice in the amount of \$944,849.50 out of
the 2019 Bond Proceeds Fund
1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve to pay Johnson Controls, Inc. . . .
Application #1 invoice in the amount of \$522,042.60 and
Application #2 invoice in the amount of \$944,849.50 out of
the 2019 Bond Proceeds Fund. Motion passed unanimously,
8-0.

- C. Action on the approval to purchase an ice machine for High School Cafeteria from Trinity Service, at a cost not to exceed \$4,365 (Funds from Cafeteria Fund)
1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase of an ice machine for High School Cafeteria from Trinity Service, at a cost not to exceed \$4,365 (Funds from Cafeteria Fund). Motion passed unanimously, 8-0.

- D. Action on the approval to hire Bozic Communication, Inc to install a new PA System in both High School and Elementary, at a cost not to exceed \$92,500 (Funds from Capital Project Fund)

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve Bozic Communication, Inc to install a new PA System in both High School and Elementary, at a cost not to exceed \$92,500 (Funds from Capital Project Fund). Motion passed unanimously, 8-0.

- E. Action on the approval to purchase a new water heater for the Elementary Center from John Meyers Plumbing, at a cost not to exceed \$22,194 (Funds from Capital Projects Fund)

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase of a new water heater for the Elementary Center from John Meyers Plumbing, at a cost not to exceed \$22,194 (Funds from Capital Projects Fund). Motion passed unanimously, 8-0.

XII. Transportation

- A. Action on the approval of the Jake Schneider Bus Company Drivers' List for the 2019-2020 school year

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Jake Schneider Bus Company Drivers' List for the 2019-2020 school year. Motion passed unanimously, 8-0.

- B. Action on the approval of the Bish Transportation, Inc. Bus Drivers' List for the 2019-2020 school year

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the Bish Transportation, Inc. Bus Drivers' List for the 2019-2020 school year. Motion passed unanimously, 8-0.

- C. Action on the approval of the Hickory Transport, Inc. Bus Drivers' List for the 2019-2020 school year

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the Hickory Transport, Inc. Bus Drivers' List for the 2019-2020 school year. Motion passed unanimously, 8-0.

- D. Action on the approval for the Superintendent to make additions to the Bus Drivers' List for the 2019-2020 school year (any additions will be approved at the next regularly scheduled Board Meeting)

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the Superintendent to make additions to the Bus Drivers' List for the 2019-2020 school year (any additions will be approved at the next regularly scheduled Board Meeting). Motion passed unanimously, 8-0.

- E. Action on the approval of private transportation contracts with Jake G. Schneider Bus Contractor

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the private transportation contracts with Jake G. Schneider Bus Contractor. Motion passed unanimously, 8-0.

XIII. Finance

- A. Action on the approval of the adoption of the Total Tax Structure (Resolution #2 - 6.24.19)

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the adoption of the Total Tax Structure (Resolution #2 - 6.24.19). Roll call was made and all present Board Members voted Yes. Motion passed unanimously, 8-0.

- B. Action on the approval of the adoption of the 2019-2020 Budget and Setting of Real Estate Millage for the 2019-2020 fiscal year (Resolution #3 - 6.24.19)

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the adoption of the 2019-2020 Budget

and Setting of Real Estate Millage for the 2019-2020 fiscal year (Resolution #3 - 6.24.19). Roll call was made and all present Board Members voted Yes. Motion passed unanimously, 8-0.

- C. Action on the approval of the adoption of the Homestead and Farmstead Exclusion Act (Resolution #1-6/24/19)
1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the adoption of the Homestead and Farmstead Exclusion Act (Resolution #1-6/24/19) Roll call was made and all present Board Members voted Yes. Motion passed unanimously, 8-0.

- D. Acknowledge the Administrative Employee Salaries for 2019-2020 school year

President Miles acknowledged the Administrative Employee Salaries for the 2019-2020 school year.

- E. Action on the approval of Resolution #4 - 6.24.19 - Installment Date Resolution
1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve Resolution #4 - 6.24.19 - Installment Date Resolution. Roll call was made and all present Board Members voted Yes Motion passed unanimously, 8-0.

XIV. Technology

- A. Action on the approval to purchase four hundred (400) Chromebooks from FireFly Computers, at a cost not to exceed \$77,160 (Funds coming from Technology Fund)
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of four hundred (400) Chromebooks from FireFly Computers, at a cost not to exceed \$77,160 (Funds coming from Technology Fund). Motion passed unanimously, 8-0.

- B. Action on the approval to purchase Desktop and Laptop

computers for district employees and student use from Dell, at a cost not to exceed \$128,244 (Funds coming from Technology Fund)

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the purchase of Desktop and Laptop computers for district employees and student use from Dell, at a cost not to exceed \$128,244 (Funds coming from Technology Fund). Motion passed unanimously, 8-0.

XV. Athletics

- A. Action on the approval of Mr. Matthew Staley, Jr. as a volunteer Weightlifting and Conditioning Coach

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve Mr. Matthew Staley, Jr. as a volunteer Weightlifting and Conditioning Coach. Motion passed unanimously, 8-0.

- B. Acknowledge the resignation of Mrs. Jena Whitaker, Assistant Girls Basketball Coach

President Miles acknowledged the resignation of Mrs. Jena Whitaker, Assistant Girls Basketball Coach

- C. Action on the approval of Mrs. Jena Whitaker, as a volunteer Girls Basketball Coach

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve Mrs. Jena Whitaker, as a volunteer Girls Basketball Coach. Motion passed unanimously, 8-0.

- D. Action on the approval to hire Mr. Larry Heirendt as the Assistant Jr. High Football Coach at a salary per the FCEA Collective Bargaining Agreement

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve Mr. Larry Heirendt as the Assistant Jr. High Football Coach at a salary per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

XVI. Activities

There were no Activity items.

XVII. Textbooks and Supplies

There were no Textbooks and Supply items.

XVIII. Policy

A. Action on the approval of the revision of Policy #105 – Curriculum

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #105 – Curriculum. Motion passed unanimously, 8-0.

B. Action on the approval of the revision of Policy #108 - Adoption of Textbooks

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #108 - Adoption of Textbooks. Motion passed unanimously, 8-0.

C. Action on the approval of the revision of Policy #138 - Language Instruction Educational Program for English Learners

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #138 - Language Instruction Educational Program for English Learners. Motion passed unanimously, 8-0.

D. Action on the approval of the revision of Policy #210.1 - Possession/Use of Inhaler/Epi/Insulin

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #210.1 - Possession/Use of Inhaler/Epi/Insulin. Motion passed unanimously, 8-0.

- E. Action on the approval of the revision of Policy #239 - Foreign Exchange Students

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #239 - Foreign Exchange Students. Motion passed unanimously, 8-0.

- F. Action on the approval of the revision to Policy #609 - Investment of District Funds

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #609 - Investment of District Funds. Motion passed unanimously, 8-0.

- G. Action on the approval of the revision of Policy #704 - Maintenance

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #704 - Maintenance. Motion passed unanimously, 8-0.

- H. Action on the approval of the revision of Policy #806 - Child Abuse

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #806 - Child Abuse. Motion passed unanimously, 8-0.

- I. Action on the approval of the revision of Policy #818 - Contracted Services

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the revision of Policy #818 - Contracted Services. Motion passed unanimously, 8-0.

XIX. Miscellaneous

- A. Action on the approval of granting School Board Members and Administrators the ability to attend seminars/conferences

during the 2019-2020 school year at a cost not to exceed \$900, such amount to include all costs associated with the event

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve granting School Board Members and Administrators the ability to attend seminars/conferences during the 2019-2020 school year at a cost not to exceed \$900, such amount to include all costs associated with the event. Motion passed unanimously, 8-0.

- B. Action on the approval from Mr. David Narigon, sixth grade teacher, to host the 19th annual Sixth Grade Science Camp Weekend from Friday, May 15, 2020 through Sunday, May 17th, 2020

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the request from Mr. David Narigon, sixth grade teacher, to host the 19th annual Sixth Grade Science Camp Weekend from Friday, May 15, 2020 through Sunday, May 17th, 2020. Motion passed unanimously, 8-0.

- C. Action on the approval of the revised 2019-2020 School Calendar (revisions include delay in air conditioning project)

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the revised 2019-2020 School Calendar (revisions include delay in air conditioning project). Motion passed unanimously, 8-0.

- D. Action on the approval to permit Mt. Pleasant Township Volunteer Fire Company to use the District's parking lots for the Hickory Apple Festival on Saturday, October 5th, 2019 and Sunday, October 6th, 2019

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 8-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Mt. Pleasant Township Volunteer Fire Company to use the District's parking lots for the Hickory Apple Festival on Saturday, October 5th, 2019 and Sunday, October 6th, 2019. Motion passed unanimously, 8-0.

XX. Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Mrs. Cat Lodge requested the Board release the recent DEP Report to the public. Dr. Jacoby stated that the District has not received the report but as soon as they did, they would release it, pending solicitor review.

XXI. Executive Session

This item was not held.

XXII. Adjournment

1st: Mr. Ursitz

2nd: Mrs. Errett

Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the adjournment of the Regular Meeting of June 24, 2019. Motion passed unanimously, 8-0, and the meeting adjourned at 7:39 PM.



Mrs. Jeanine Miles, Board President



Mrs. Jessica L. Drylie, Board Secretary